



Kinder Institute Event Co-Sponsorship Application

The Kinder Institute remains committed to providing support for units on campus who are hosting events that align with our mission to promote rich consideration and discussion of the history, theory, and practice of constitutional democracy, across centuries and around the globe. To request co-sponsorship support, please answer the questions below and submit your application as an MS Word Doc or PDF to Caroline Spalding, KICD Program Coordinator, at cspalding@missouri.edu.

1. Who is submitting the request (please include the name and email of person submitting, as well as the department on behalf of which the request is being submitted)?
2. What is the name of the event?
3. What date(s) will the event occur?
4. What is the approximate expected attendance at the event?
5. Kinder Institute co-sponsorships might include joint marketing and communications assistance, assistance with finding speakers for an event's program, or modest financial contributions (\$500-\$2,000). In as specific terms as possible, what type of assistance are you seeking?
6. What other sources of funding do you have (amount and from where)?
7. What logistical details about the event have been finalized (e.g., location, catering, etc.)?
8. If you will be serving alcohol at the event, have you already submitted a permit request?
9. How will the proposed event advance the mission of the Kinder Institute?

Applications will be considered on a rolling basis, but must be submitted at least two months in advance of the event for which funding is being requested. Please note that if you receive funding, the Kinder Institute should be listed in advertising and other promotional materials. Questions and applications should be submitted to Caroline Spalding, cspalding@missouri.edu.